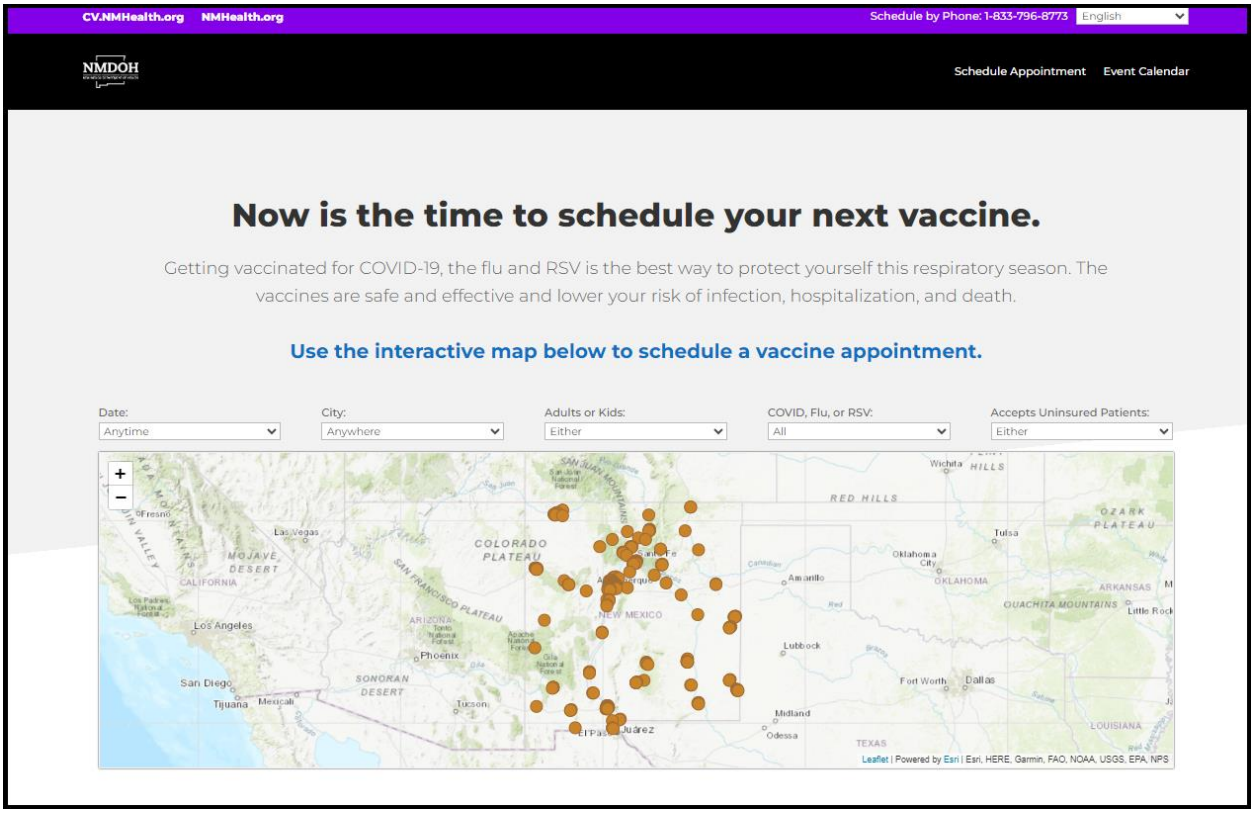
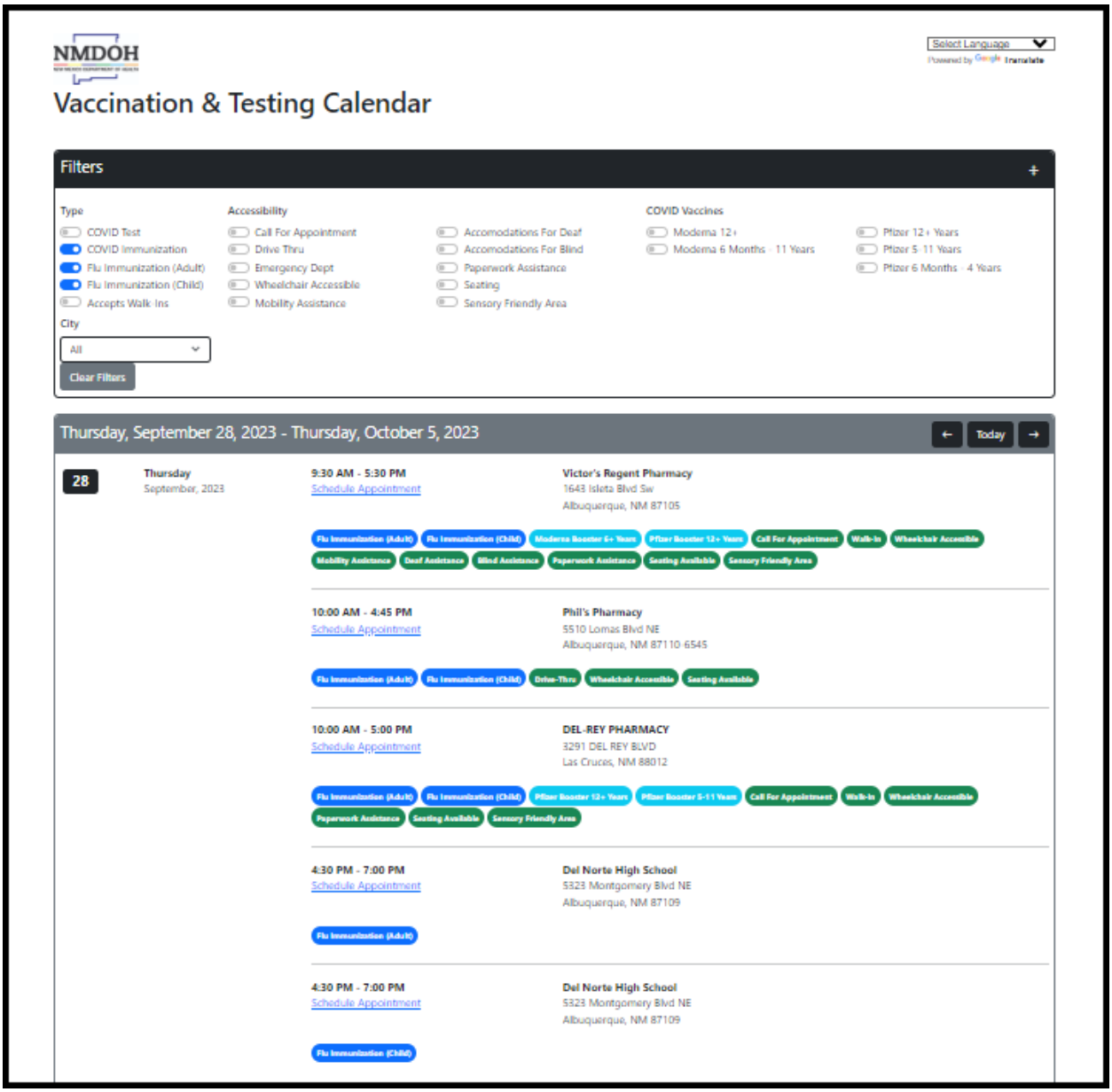
Person Registration

Click this link to access Person Registration: https://vaccine.doh.nm.gov/

To find an immunization location near you, use the interactive map. Set the dropdown filters to narrow the choices by Date, City, Adult/Child Age Range, and Vaccine type. Then hover over the dots to view the available sites.



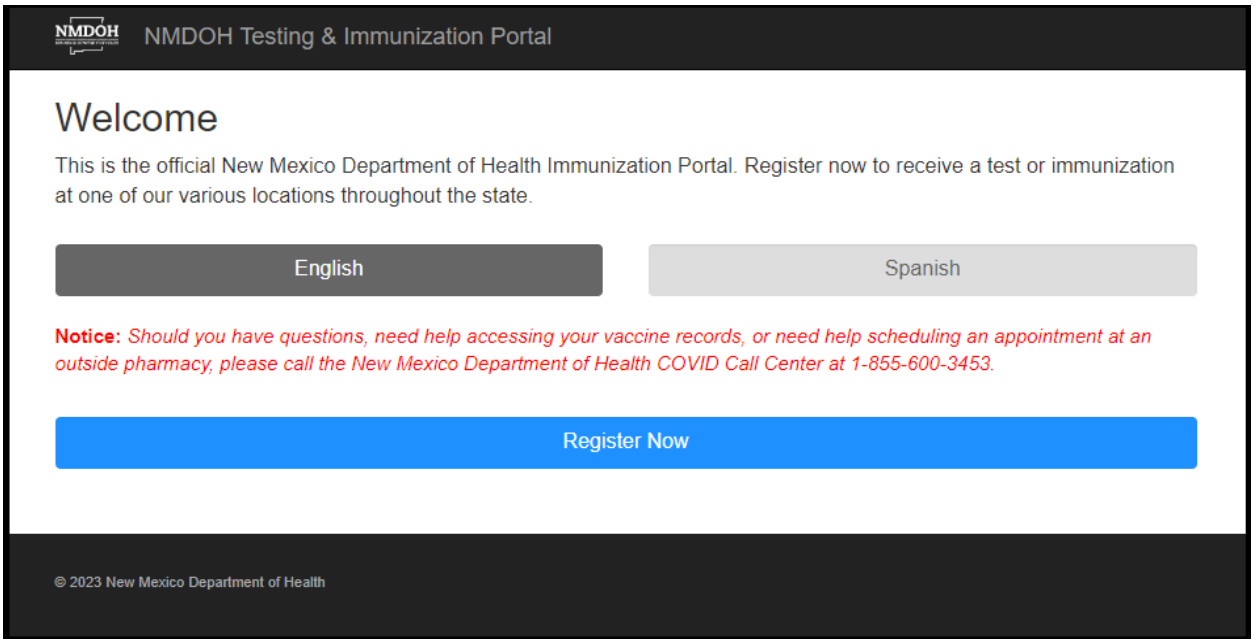
Alternatively, you can use the Event Calendar to find an immunization location near you. Click on the Event Calendar link at the top right of the home page to view the calendar. Scroll to the desired date to view availability. Each site will list the vaccine type offered (COVID/Flu), as well as the vaccine brands (for COVID), and the site information details. Note, you can also set filters to search for a site. Click the Filters Banner at the top of the page and set the desired filters.



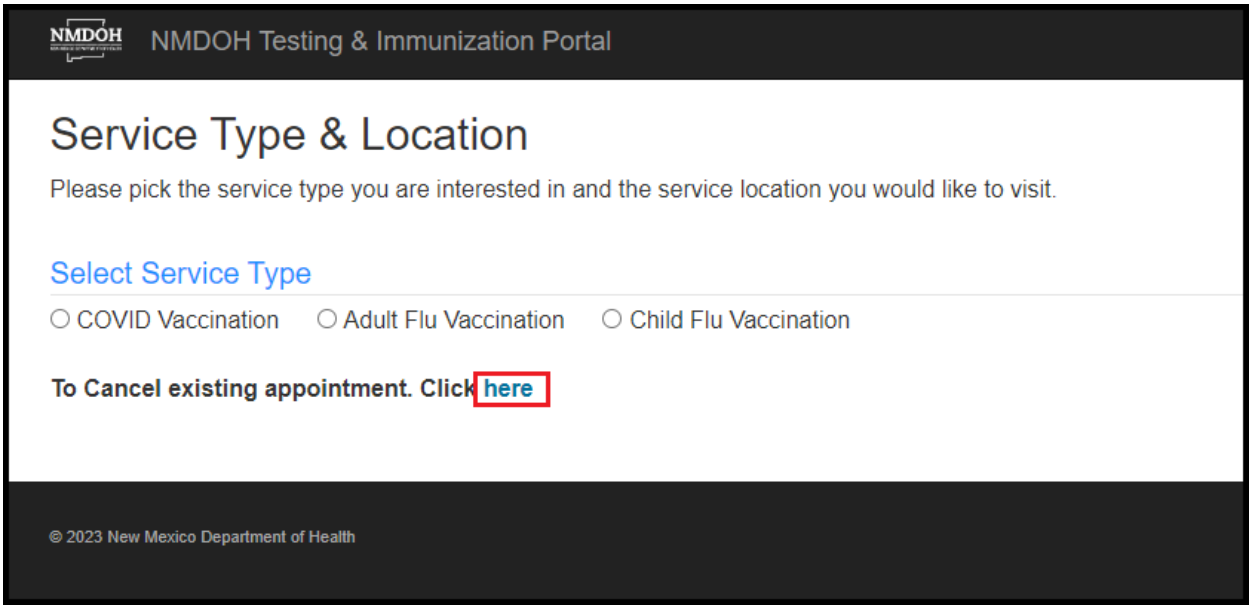
To schedule an appointment using the **NMDOH Testing & Immunization Portal**, either:

1) Click the Schedule Appointment link at the top right of the home page, or
2) Click the Schedule Appointment link for your chosen site on the Event Calendar.

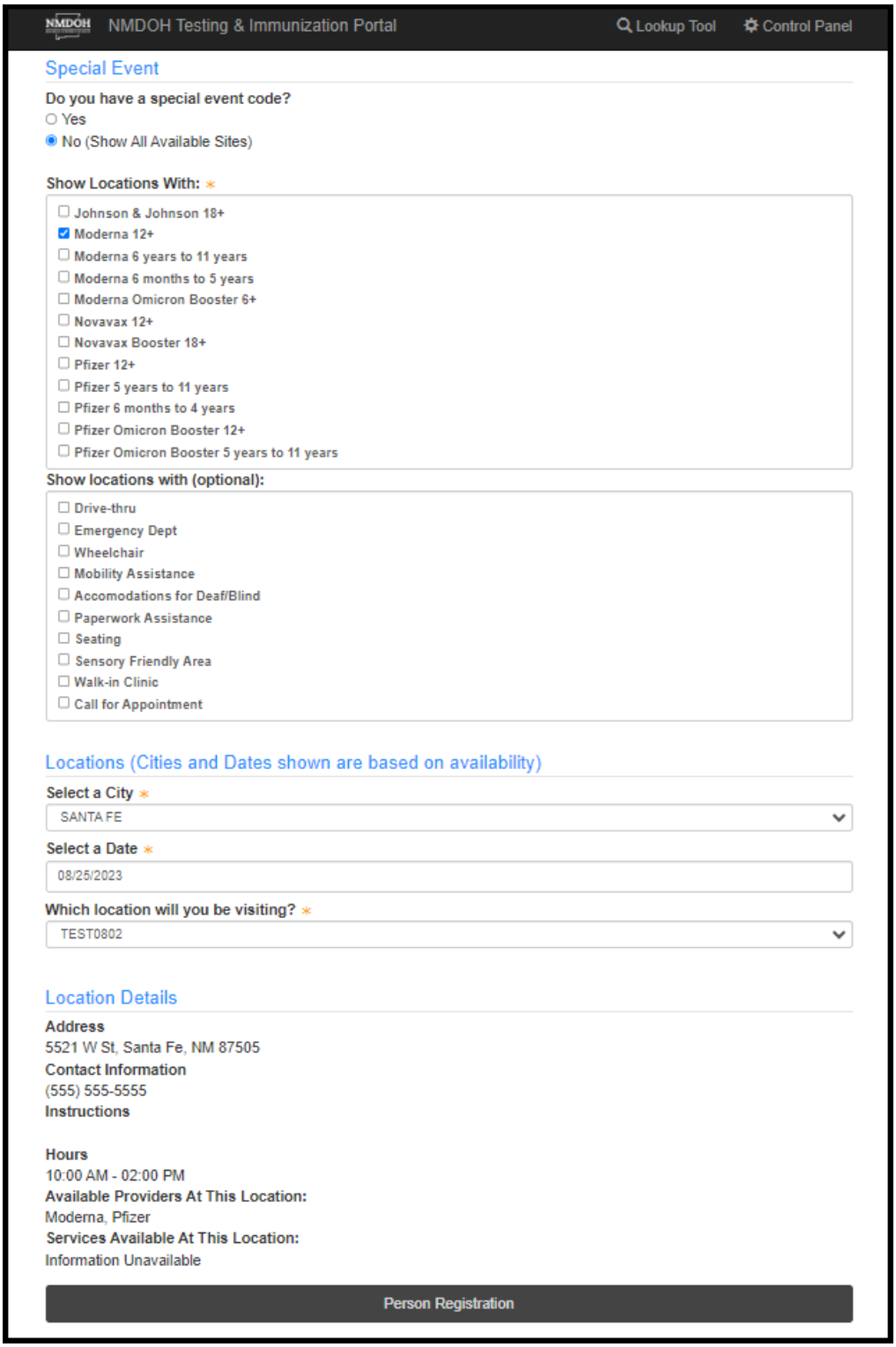
You will then be redirected to the NMDOH Testing & Immunization Portal. (Note, you can only have one instance of the website open in your browser at a time. Having more than one session open will result in the current session being cleared.) Click the Register Now button to continue in English or click the Spanish button to proceed in Spanish.



Select the desired Service Type. Only one Service Type can be chosen for the registration. If another immunization is needed, the patient must complete a separate registration. Note, to cancel an existing appointment, use the Click Here link on screen. (Note, you can click here to skip forward to the documentation instructions for cancelling an appointment.)



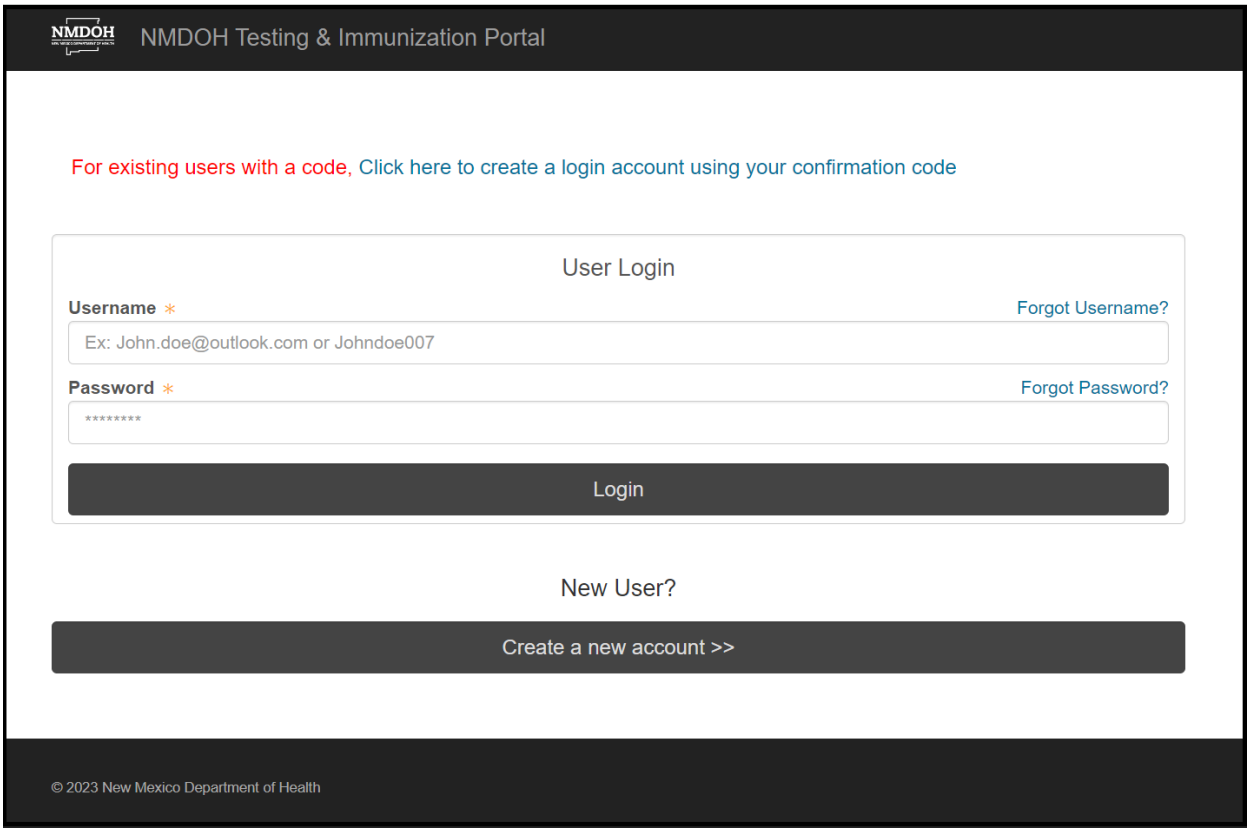
Click Yes to register with a Special Event code or click No to proceed with regular site and appointment scheduling. For COVID immunizations, you will select the vaccine to be administered, and then add any optional requirements for the vaccine site. Select the city, the desired vaccination date, and then the location. The details for the selected site will appear.



After completing the date and location information for the vaccination, you will need to log in to the system with an existing account or create a new one.

If you had previously set up an account to get a COVID vaccination, and you have your 7-digit confirmation code, click the link to create a login account. If you do not have your confirmation code, you will click the tab to Create a new account. (Click here to skip forward to the "Create a new account" steps in the documentation.)

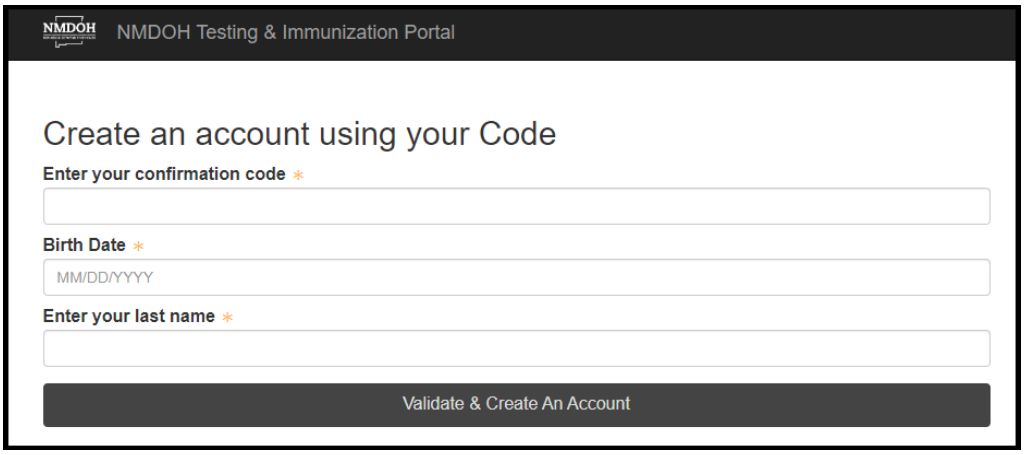
If you have already created an account with us, enter your username and password, and click the Login tab. Note, if you forgot your Username or Password, you could use the links to reset them. (Click here to skip forward to the Registration section of the documentation.)



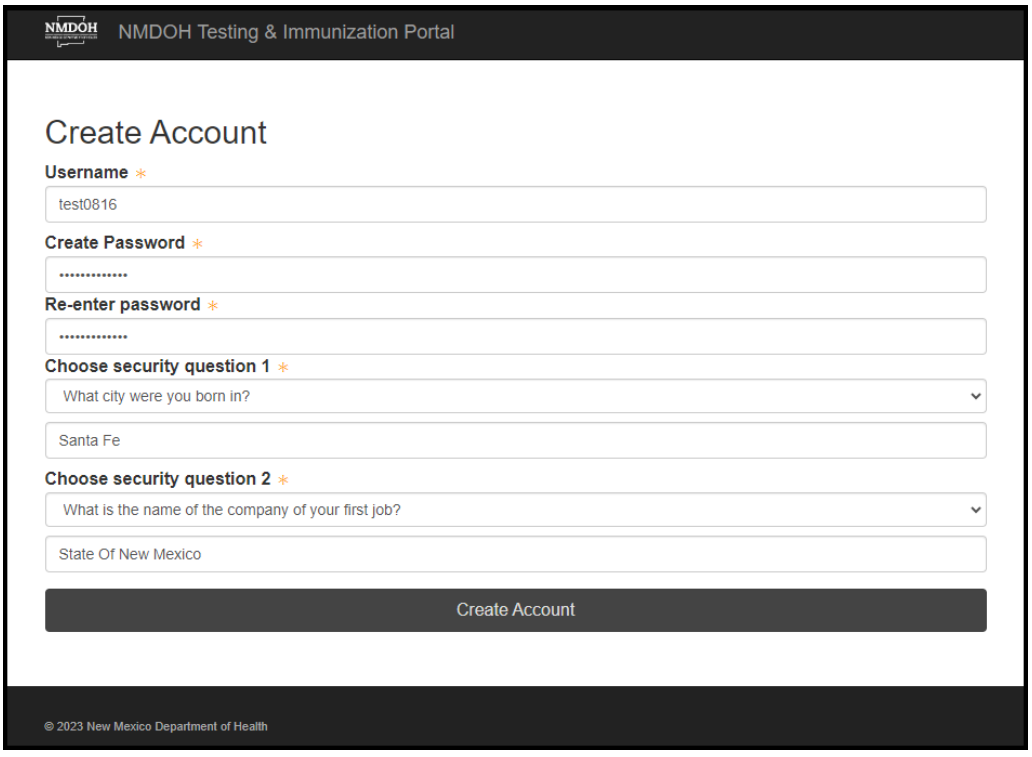
To validate your 7-digit code and create an account, enter the code and your birth date, and click Validate & Create an Account. You will then be taken to the Create Account screen. Note, if your information can't be retrieved with the confirmation code and date of birth provided, you will see this message:

Your inputs are not matching with our records.
Please enter valid inputs or Create a new account.

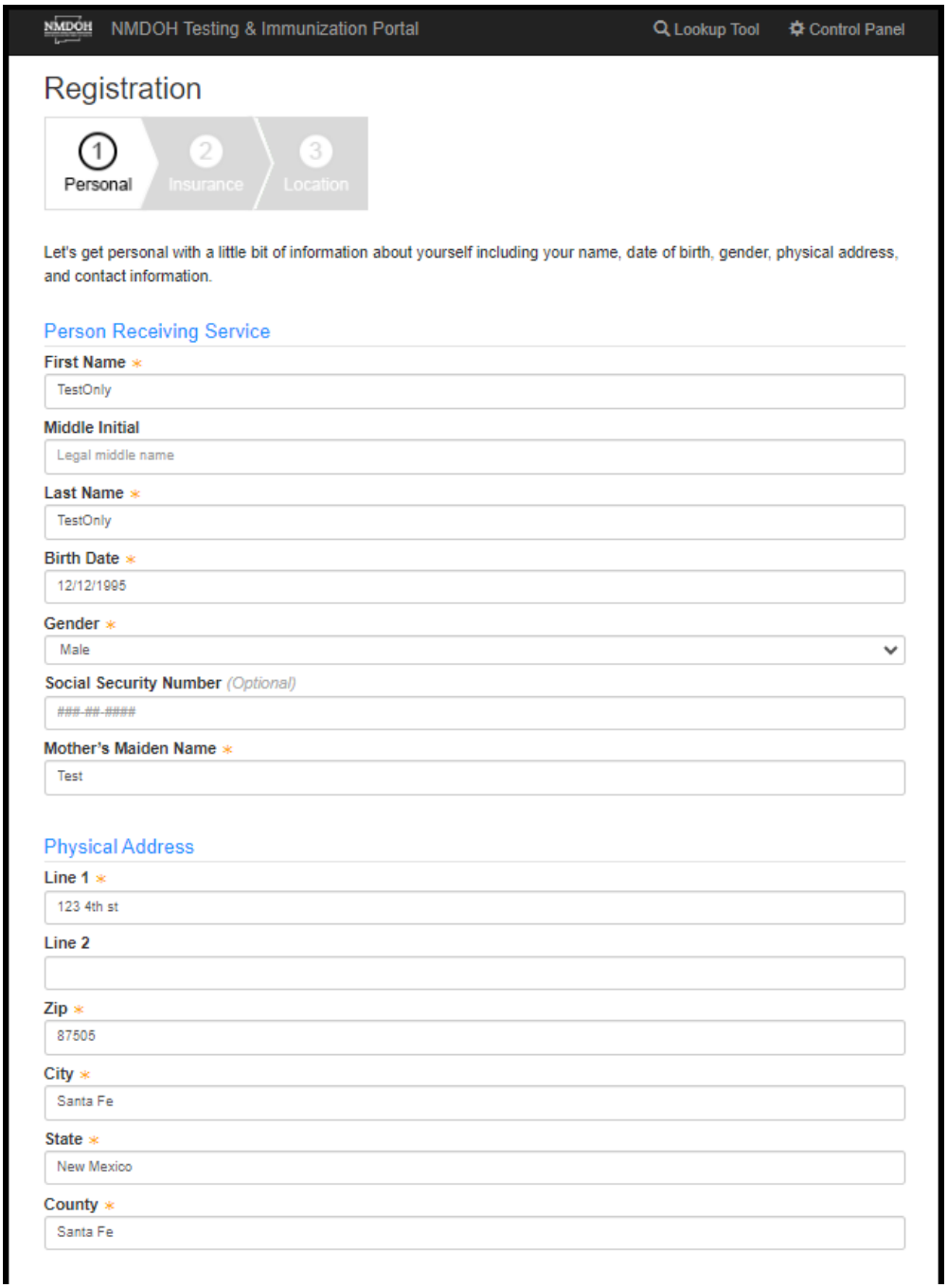
You should then click the Create a new account link to set up a new account.

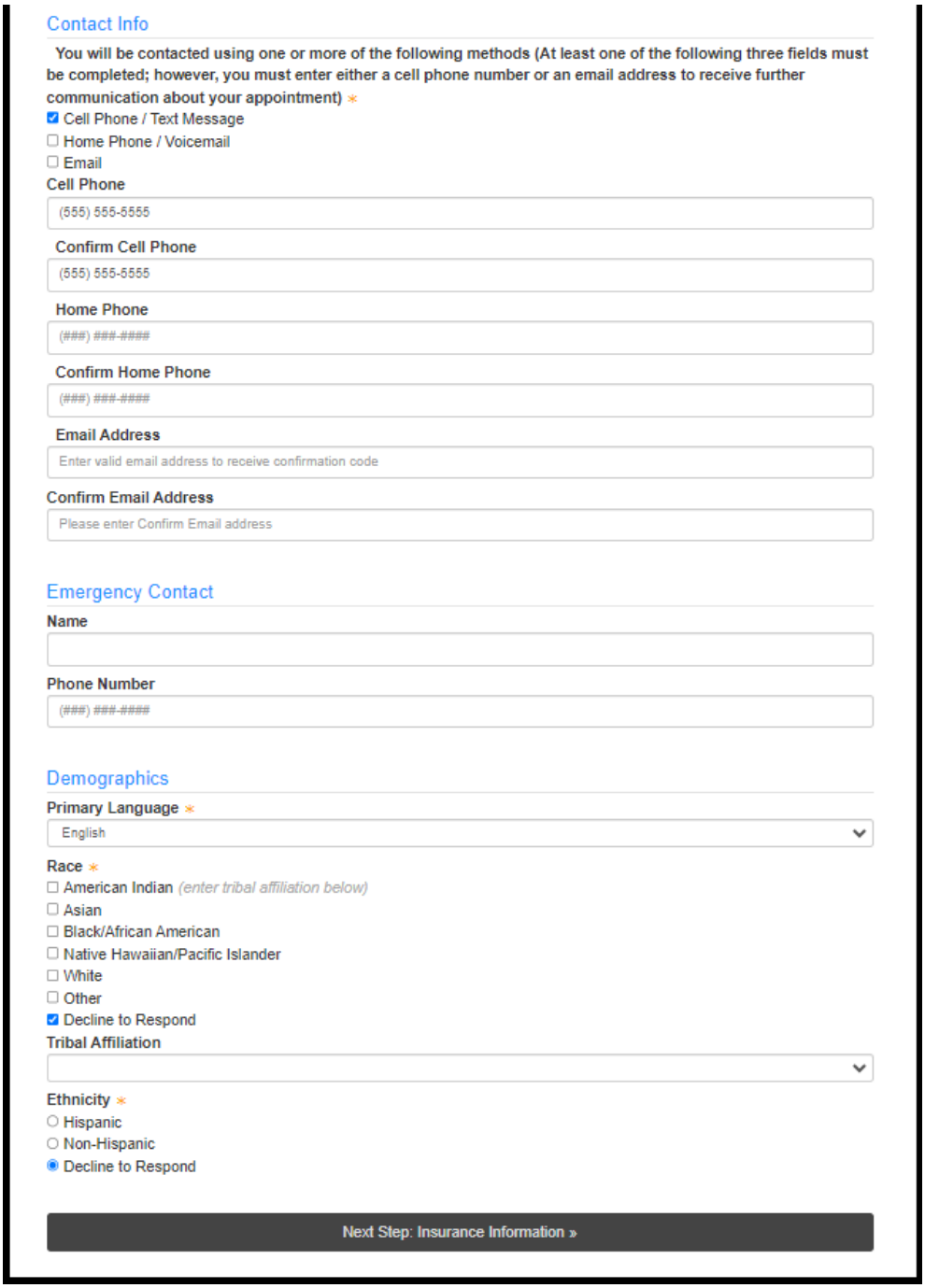


In creating an account, you will set up a username and password. The username can be an email address or any unique name, and the password requirements are a minimum of 8 characters, with at least one uppercase letter, one lowercase letter, and one special character. Note, the security questions will be used to retrieve your account if you have forgotten your username or password.



Once your account has been established, you will register for your vaccine, starting with your personal details. Note, the entry fields with orange asterisks are required. For the Contact Information fields, you will be required to enter at least one of the following: cell phone, home phone, or email address (but only the cell phone or email address will be used to send you information about your appointment).





Contact Info

You will be contacted using one or more of the following methods (At least one of the following three fields must be completed; however, you must enter either a cell phone number or an email address to receive further communication about your appointment) *

- [x] Cell Phone / Text Message
- [ ] Home Phone / Voicemail
- [ ] Email

Cell Phone

(555) 555-5555

Confirm Cell Phone

(555) 555-5555

Home Phone

(###) ###-####

Confirm Home Phone

(###) ###-####

Email Address

Enter valid email address to receive confirmation code

Confirm Email Address

Please enter Confirm Email address

Emergency Contact

Name

Phone Number

(###) ###-####

Demographics

Primary Language *

English

Race *

- [ ] American Indian *(enter tribal affiliation below)*
- [ ] Asian
- [ ] Black/African American
- [ ] Native Hawaiian/Pacific Islander
- [ ] White
- [ ] Other
- [x] Decline to Respond

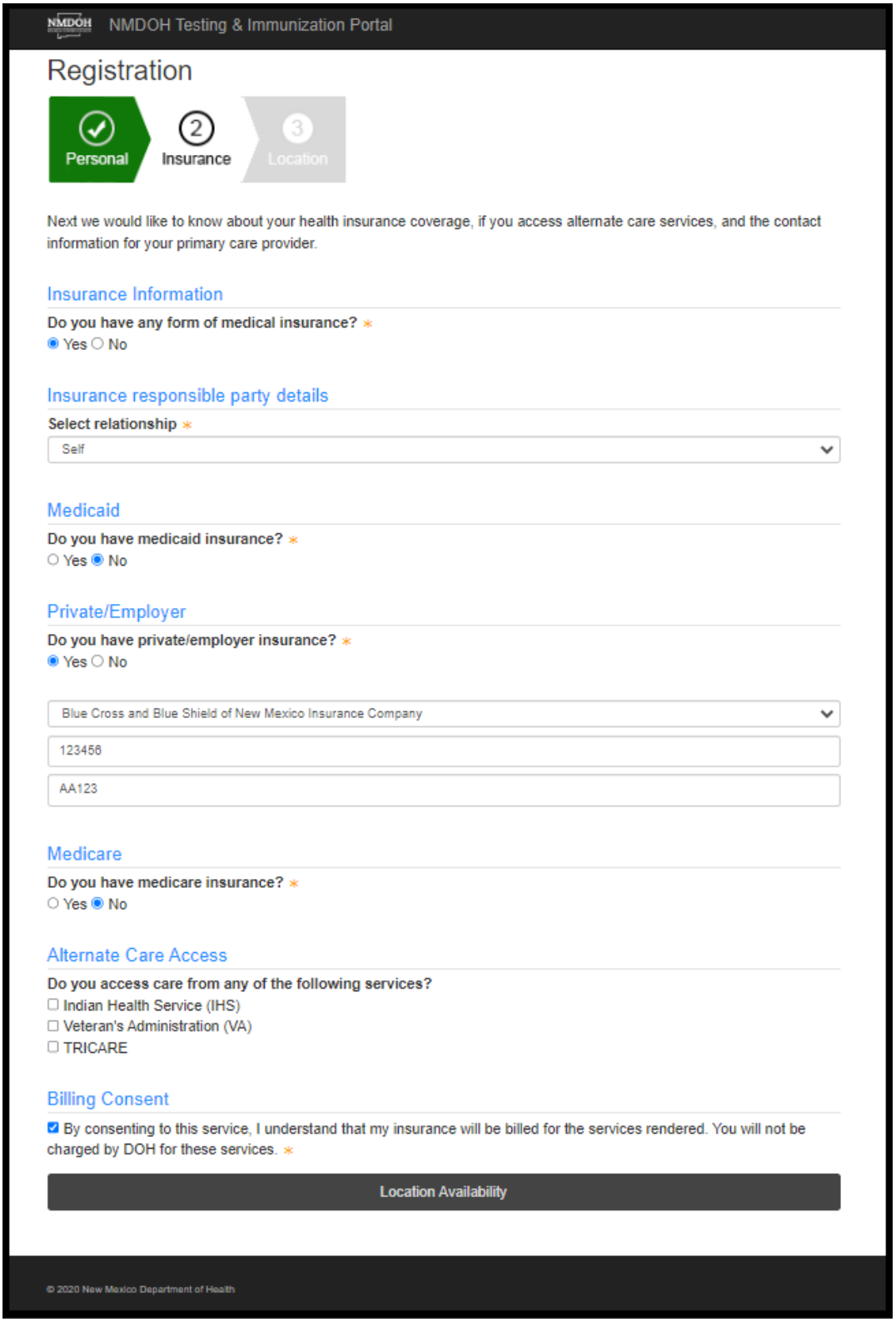
Tribal Affiliation

Ethnicity *

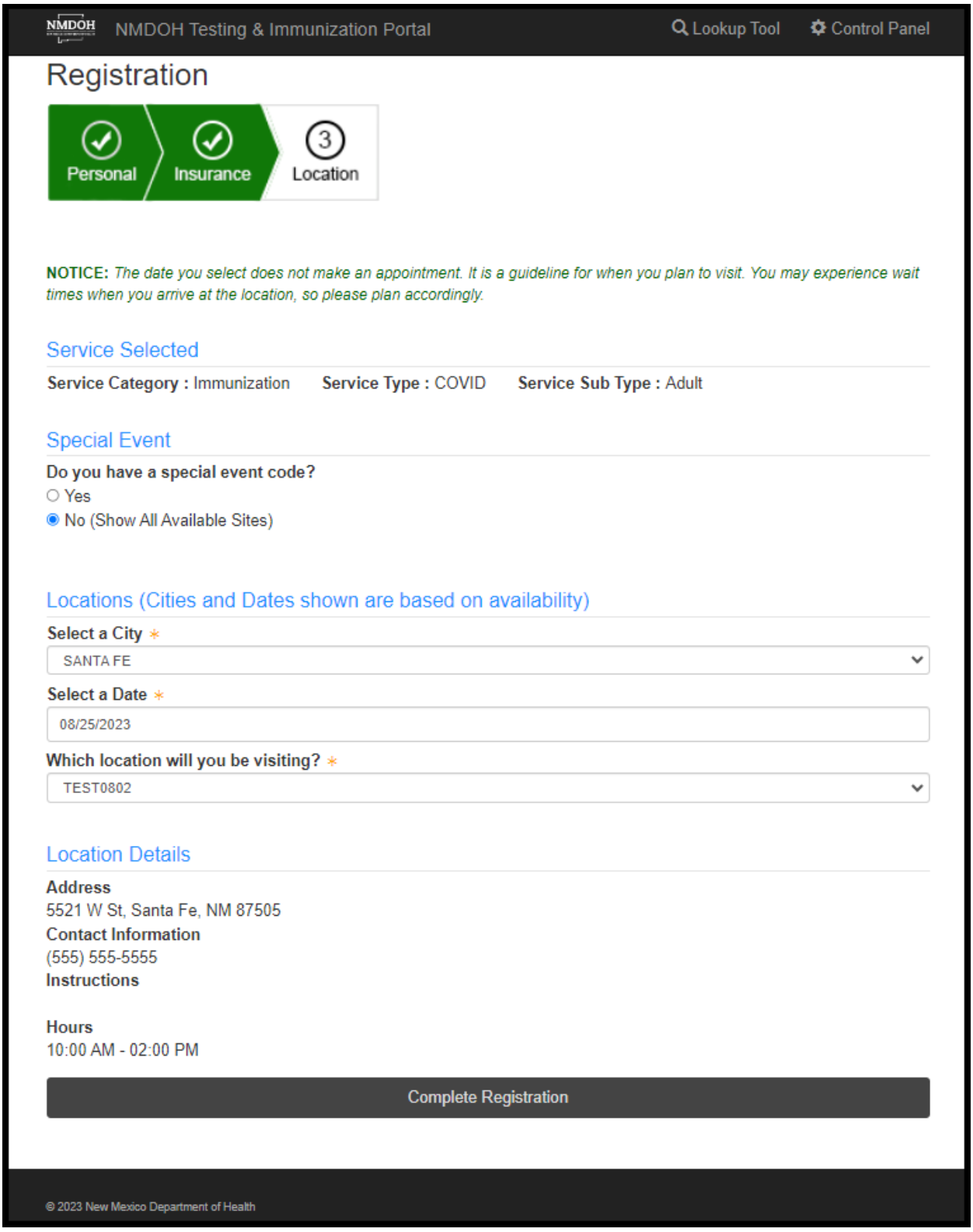
- ( ) Hispanic
- ( ) Non-Hispanic
- (•) Decline to Respond

Next Step: Insurance Information »

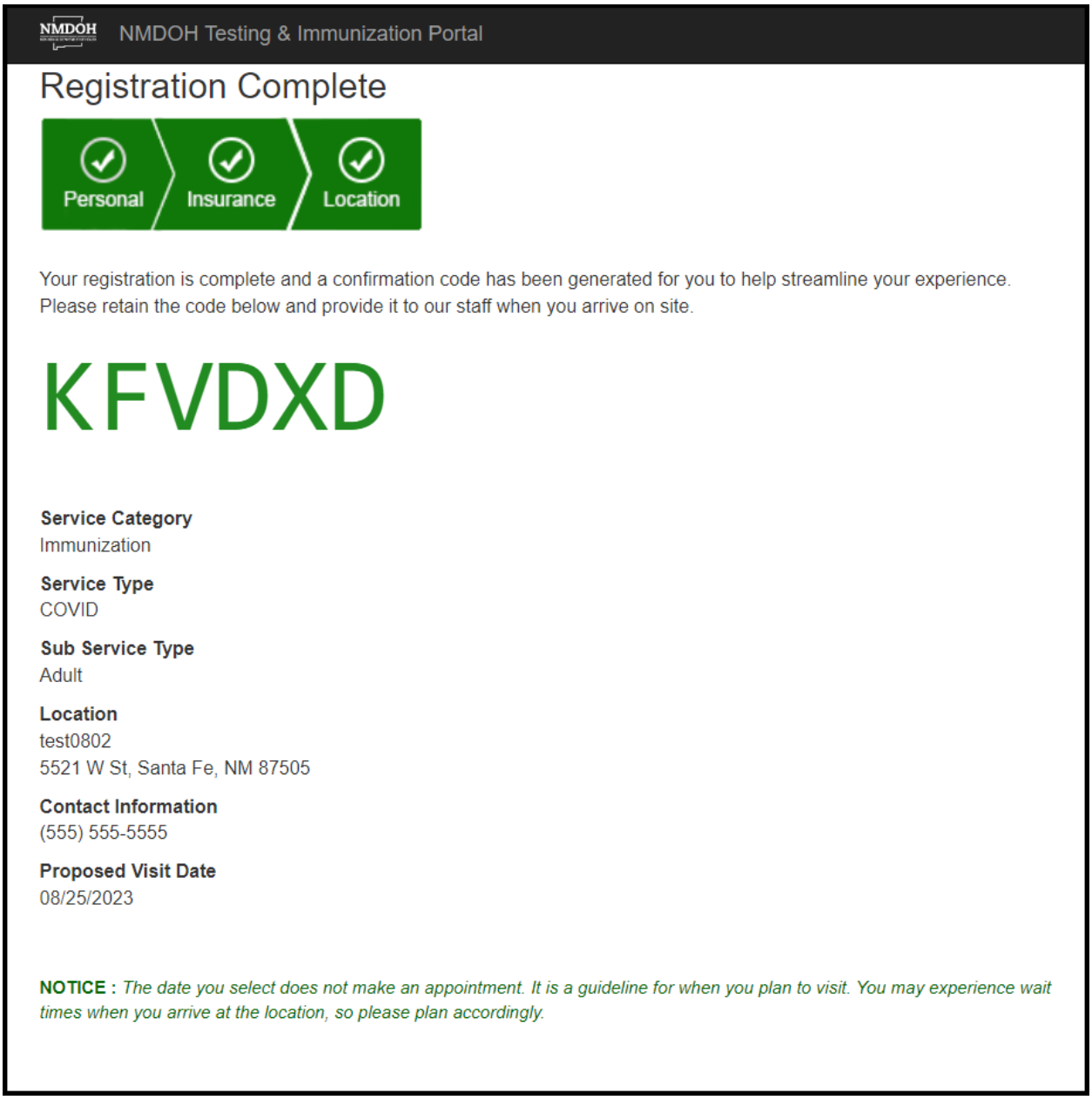
You will enter your insurance information next.



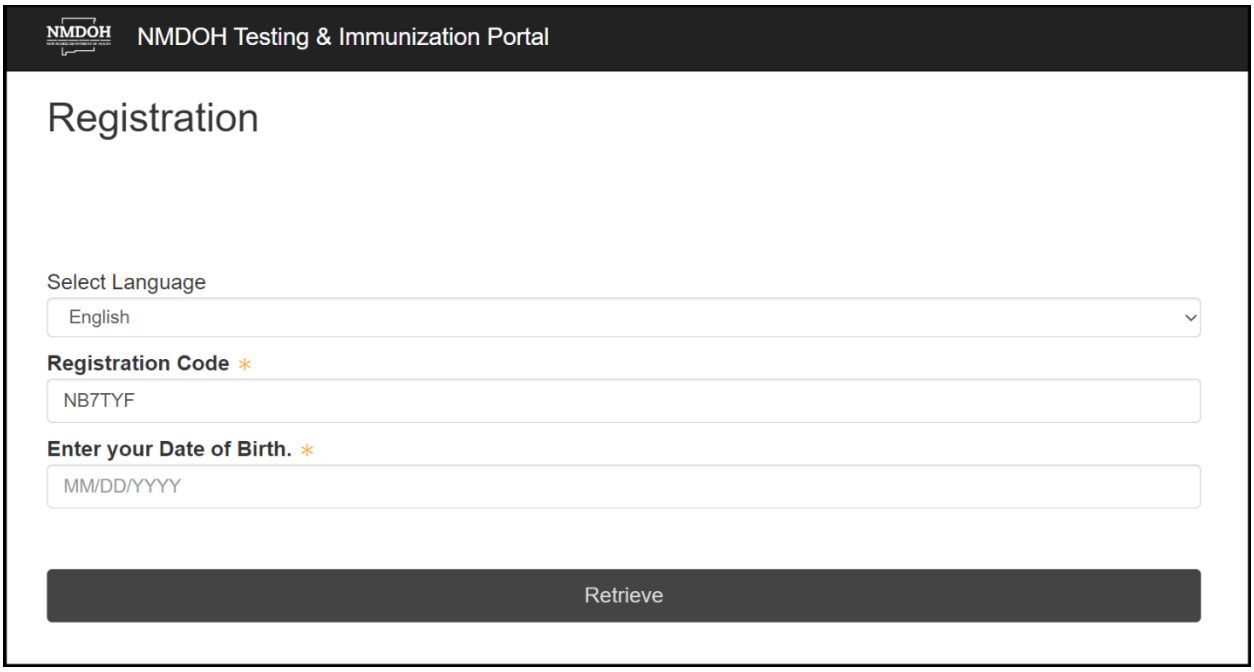
The Location screen provides a summary of the appointment details. If no changes are needed, click the Complete Registration button to finish.



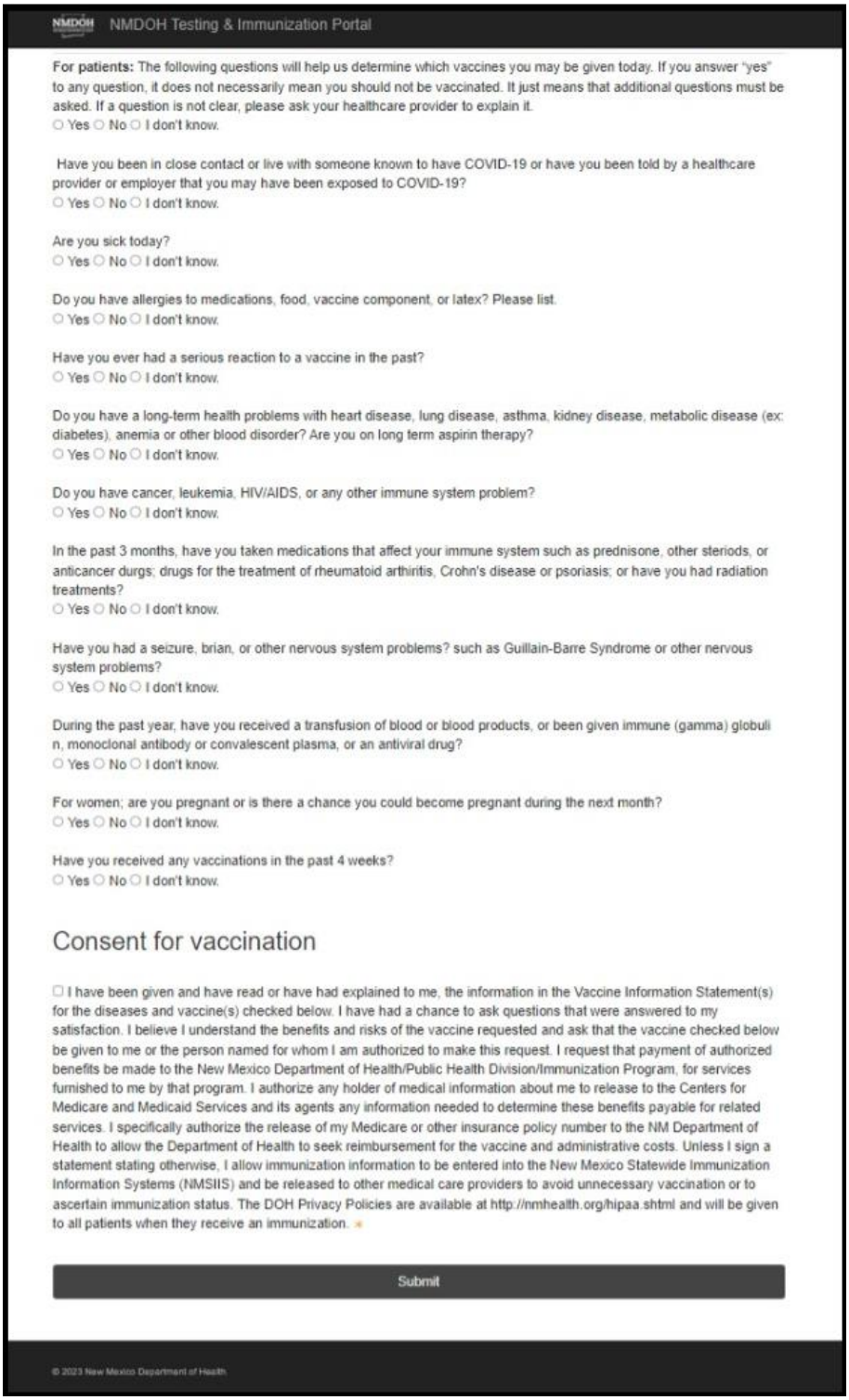
Your Confirmation ID and appointment details will be displayed. You will also receive these details by text and email (if you have provided the contact information).



Completing the Symptoms Page Just after completing the registration, you will receive a text and/or email reminder to complete the Symptoms Page. This should be done prior to your scheduled appointment. Click the link in the text or email, which will bring up the following page. Enter your preferred language, the registration code (confirmation code), and your date of birth.



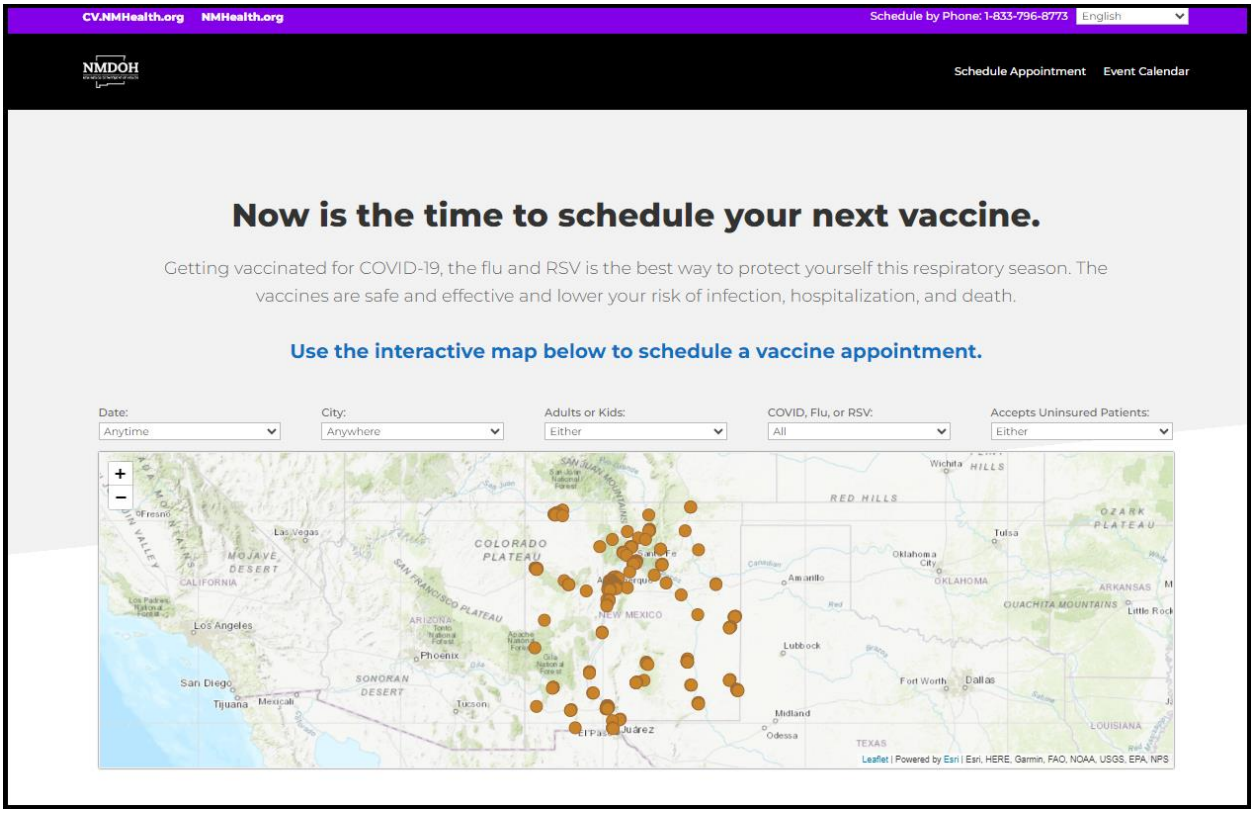
Answer the symptoms questions, check the box to give your Consent for Vaccination, and click Submit to finish.



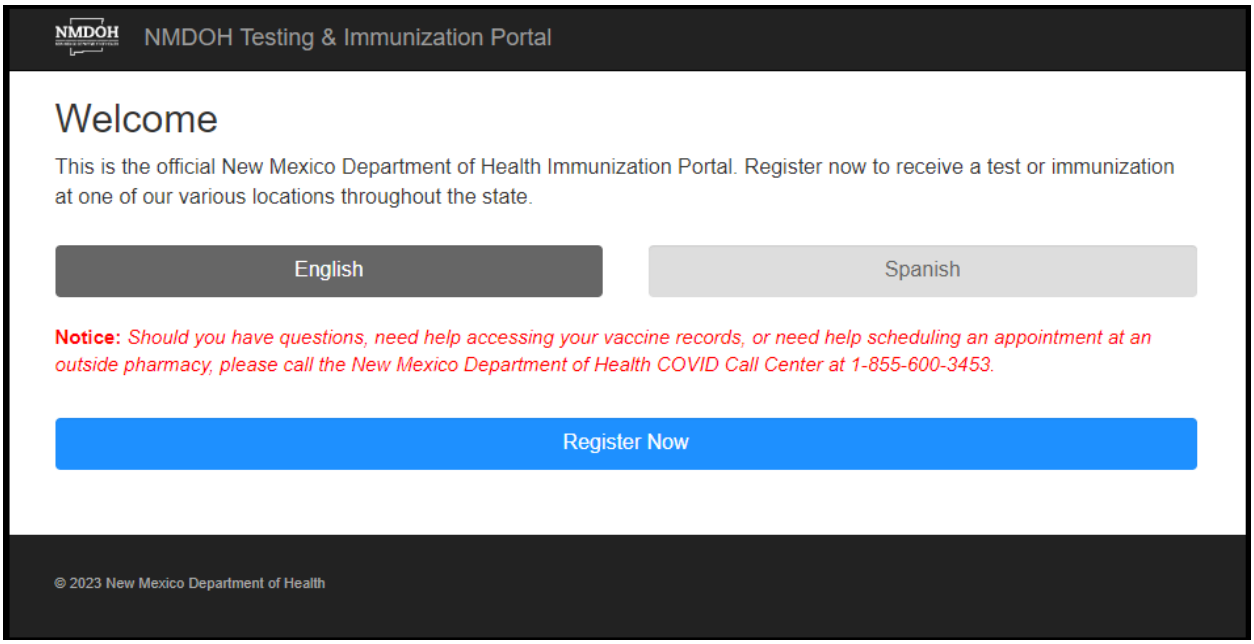
Symptoms Saved Successfully.

Canceling an Appointment If you need to cancel your appointment, you will go to the main site for patient registration by clicking this link: https://vaccine.doh.nm.gov/

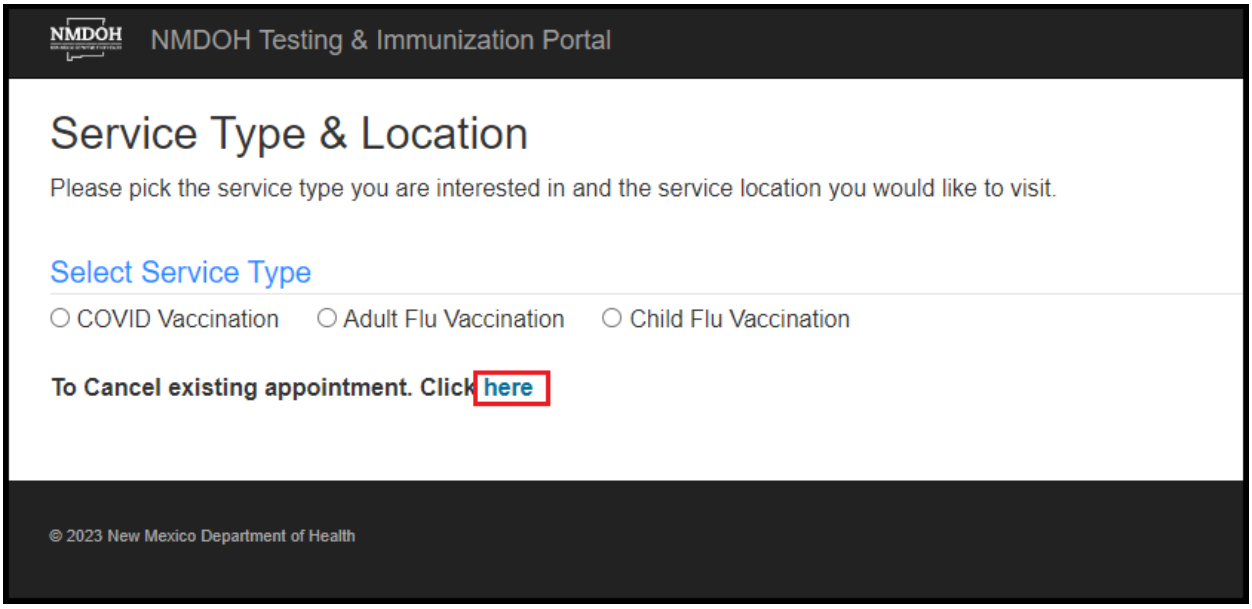
Then click on the Schedule Appointment link at the top right of the page.



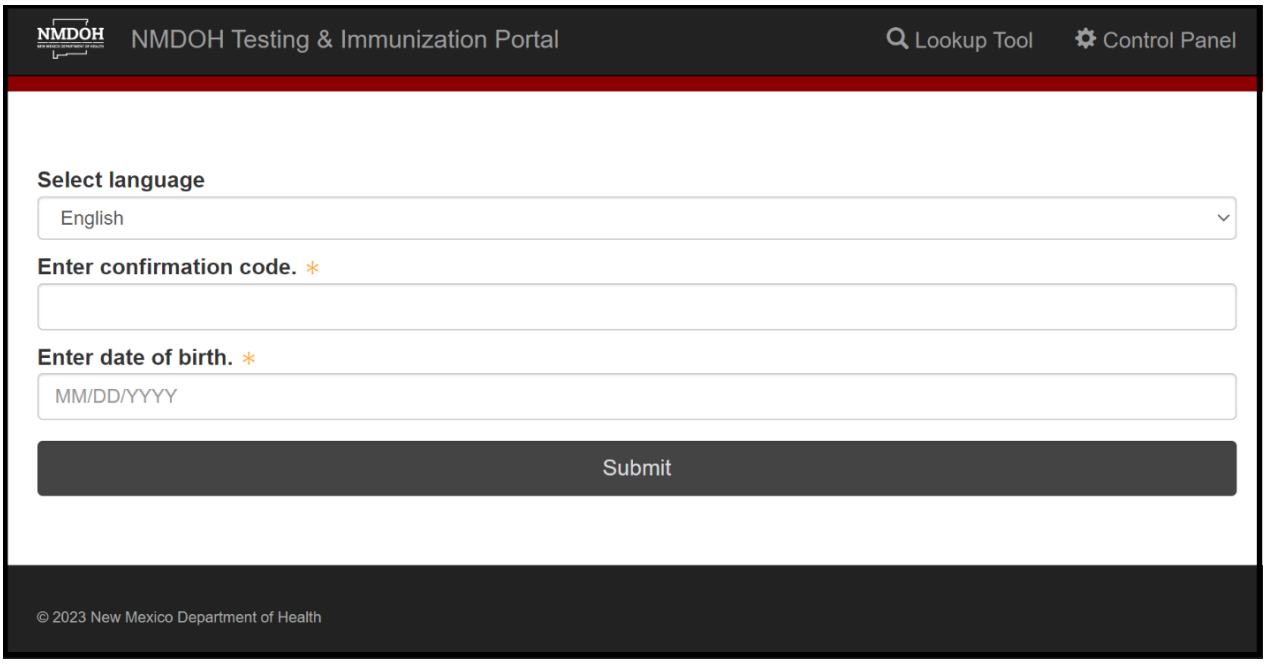
Click the Register Now button to continue in English or click the Spanish button to proceed in Spanish.



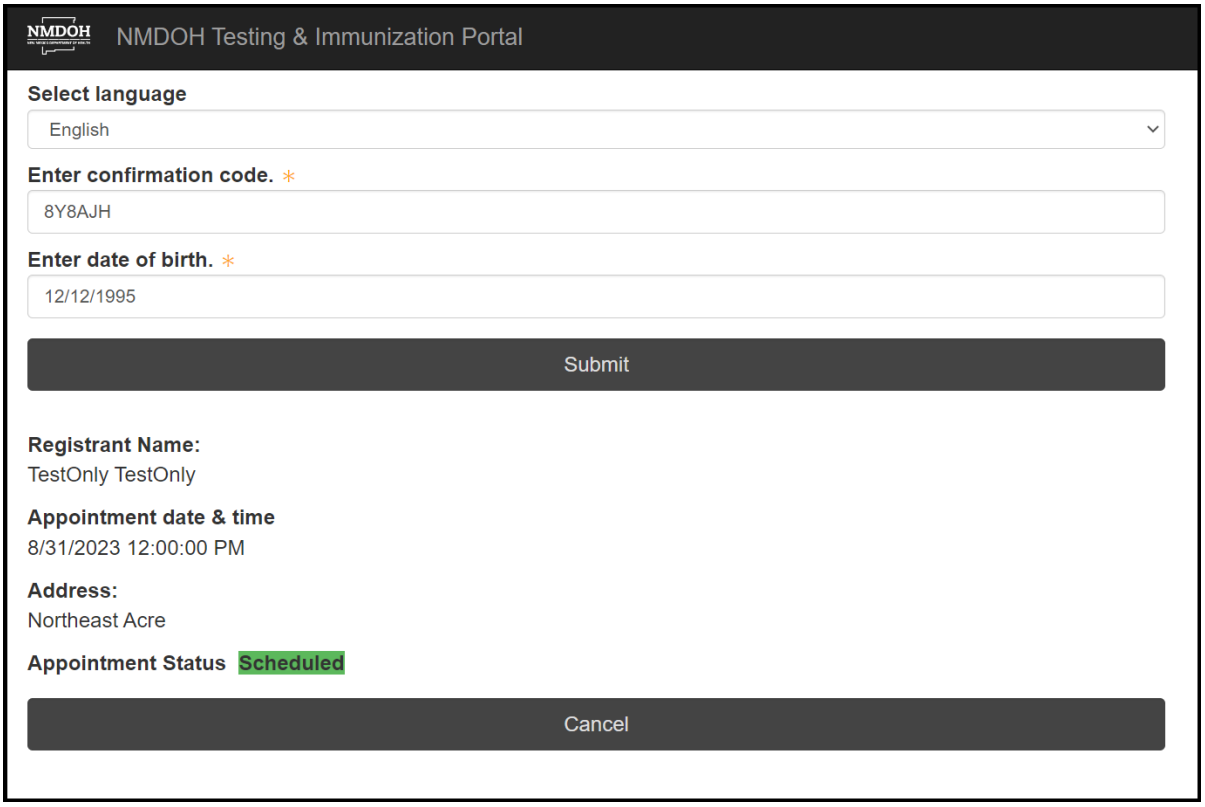
Then use the Click Here link to cancel the existing appointment.



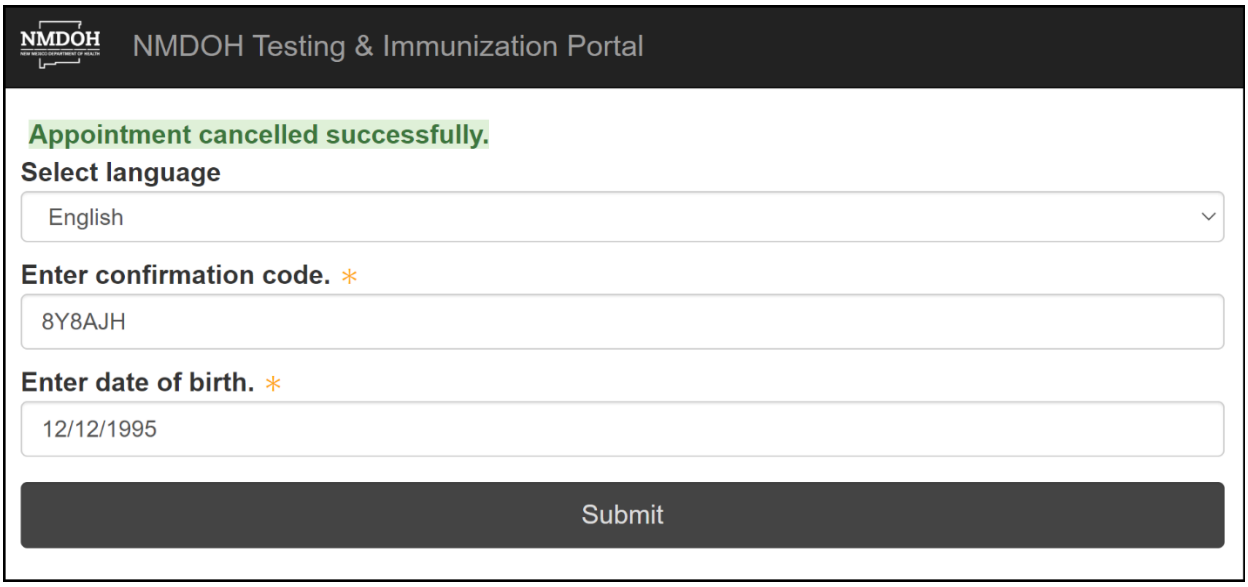
Select your language, enter both your Confirmation Code and Date of Birth, and then click Submit. (Note, if you do not have your confirmation code, you can't use this feature. You can always create a new appointment.)



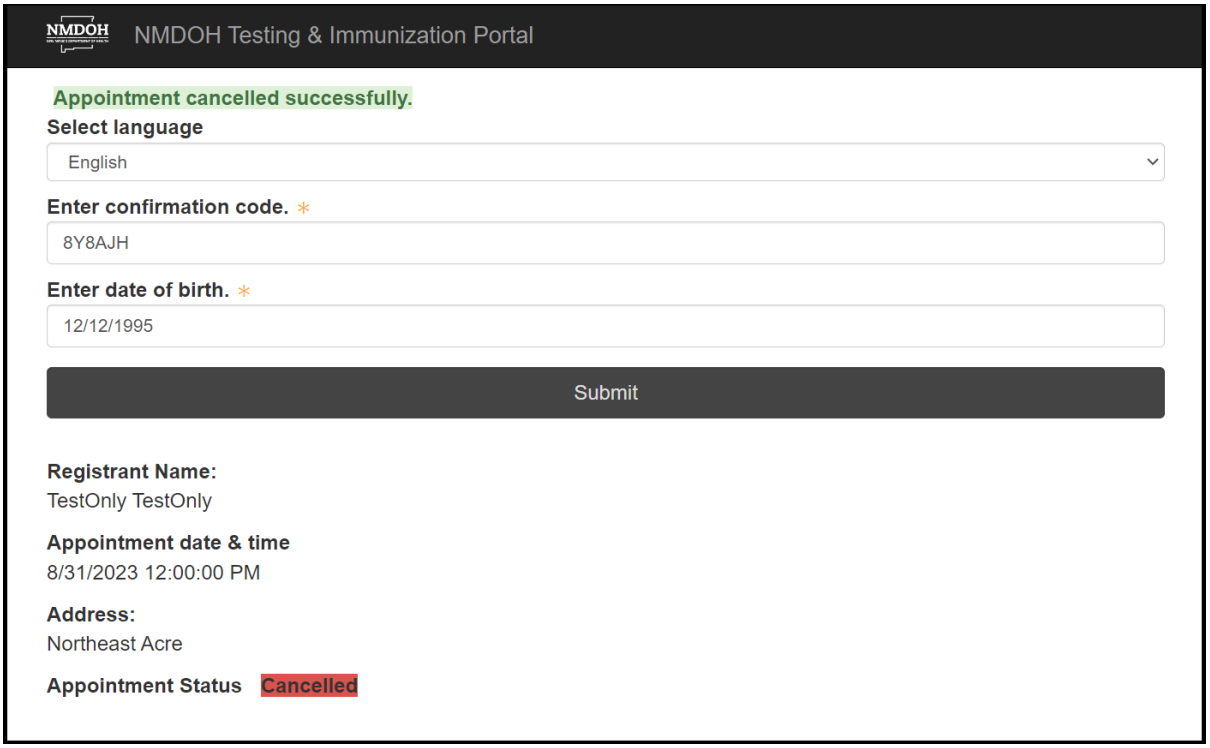
You will see the following screen listing the details of your appointment. Click the Cancel button to cancel the appointment.



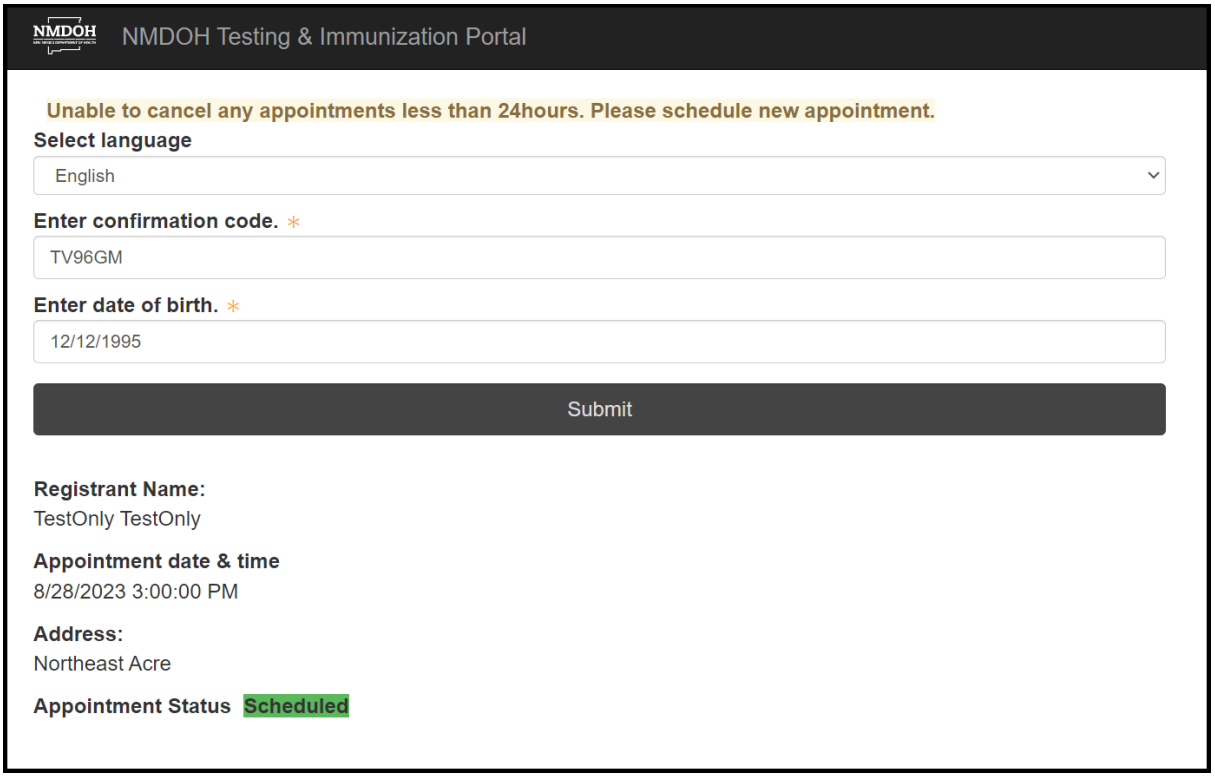
The following Appointment Cancelling message will appear. Click Submit.



This screen will display, confirming that the scheduled appointment has been cancelled.



Note, if it is within 24 hours of your scheduled appointment you can't use this feature to cancel it. You can always create a new appointment.


NMDOH
NMDOH Testing & Immunization Portal
Unable to cancel any appointments less than 24hours. Please schedule new appointment.
Select language
English
Enter confirmation code. *
TV96GM
Enter date of birth. *
12/12/1995
Submit
Registrant Name:
TestOnly TestOnly
Appointment date & time
8/28/2023 3:00:00 PM
Address:
Northeast Acre
Appointment Status Scheduled